

**PLANT SOIL  
& MICROBIAL  
SCIENCE  
DEPARTMENT**



**Seminars / Webinars**

**November 2, 2020 from 1:30-2:30 PM**

Plant Pathology Seminar

**Luisa Parrado Guevara**

Title: Integrated management of Potato Early Die: disease complex dynamic and treatment effectiveness

<https://msu.zoom.us/j/97892001305>

Meeting ID: 978 9200 1305

Passcode: 156579

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**November 5, 2020 from 4:00-5:00 PM**

PSM/HRT Fall 2020 Seminar

**Dr. Johannes Lehmann, Cornell University**

Title: Soil organic carbon persistence: towards balancing physico-chemical or biological processes

<https://msu.zoom.us/j/98053375357>

Meeting ID: 980 5337 5357

Passcode: 149423

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**November 16, 2020 from 1:30-2:30 PM**

Plant Pathology Seminar

**Drew Glassbrook**

Title: Investigating the Wheat Microbiome, and Interactions between *Fusarium graminearum* and Wheat Bacteria Endophytes

<https://msu.zoom.us/j/97892001305>

Meeting ID: 978 9200 1305

Passcode: 156579

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**November 19, 2020 from 4:00-5:00 PM**

PSM/HRT Fall 2020 Seminar

**Dr. James Kelly, Michigan State University, Emeritus Faculty**

Title: 100-plus years of bean breeding research at Michigan State University

<https://msu.zoom.us/j/98053375357>

Meeting ID: 980 5337 5357

Passcode: 149423

## Seminars / Webinars

**November 30, 2020 from 1:30-2:30 PM**

Plant Pathology Seminar

**Carly Hendershot**

Title: Michigan sugar beets; disease survey and winter storage trials

<https://msu.zoom.us/j/97892001305>

Meeting ID: 978 9200 1305

Passcode: 156579

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**December 3, 2020 from 4:00-5:00 PM**

PSM/HRT Fall 2020 Seminar

**Dr. Maria del Mar Jimenez Gasco**, The Pennsylvania State University

Title: Diversity, ecology, and evolution of plant-associated *Fusarium oxysporum*

<https://msu.zoom.us/j/98053375357>

Meeting ID: 980 5337 5357

Passcode: 149423

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**December 7, 2020 from 1:30-2:30 PM**

Plant Pathology Seminar

**Allie Watson**

Title: *Gnomoniopsis smithogilvyi*: An Emerging Pathogen in Michigan

<https://msu.zoom.us/j/97892001305>

Meeting ID: 978 9200 1305

Passcode: 156579

## Announcements

### Building Access

If building access is needed, please remember to have the PI email **AnnMarie Guldner** ([guldner1@msu.edu](mailto:guldner1@msu.edu)) directly with this request. Requests cannot be accepted from anyone other than the PI.

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### Open Enrollment Ends Tomorrow, October 31<sup>st</sup>

Open enrollment is the annual opportunity for staff members to review their coverage and ensure they have the best benefits for them as we head into the new year. Any changes for the 2021 plan year must be made October 1-31, 2020.

Additional Information: [https://hr.msu.edu/open-enrollment/index.html?utm\\_source=insidemsu-email&utm\\_medium=email&utm\\_campaign=standard-promo](https://hr.msu.edu/open-enrollment/index.html?utm_source=insidemsu-email&utm_medium=email&utm_campaign=standard-promo)

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### PSM Office Coverage

We will be staffing the PSM office for essential needs only (Ex: keys). An appointment needs to be made prior by contacting **AnnMarie Guldner** at either [guldner1@msu.edu](mailto:guldner1@msu.edu) Or 517-353-0120. No drop ins will be allowed.

- Wednesday, November 4<sup>th</sup> from 8 AM-12 PM
- Friday, November 13<sup>th</sup> from 8 AM-12 PM
- Wednesday, November 18<sup>th</sup> from 8 AM-12 PM

## Announcements

### Drive-Thru Flu Vaccine Events

No appointment is necessary for the drive-thru events. Download the vaccine consent form and bring it with you. Be sure that you are filling out the form for the same day that you are planning to receive your vaccine. A copy of this form has been attached.

Location: MSU Pavilion on Farm Lane

Hours: 8:00 AM-4:30 PM

Dates: November 11 & 12

December 9 & 10

Patients are expected to wait 15 minutes after flu shot in approved waiting areas. Expected co-pay under the university prescription benefit is \$0.00.

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### Sign-in/out forms for PSSB and CIPS

The sign-in/out form for visiting PSSB and CIPS will no longer be required because it's largely redundant with the COVID-19 Workplace Health Screening (Updated 6/18/2020) form. Effective Immediately, you are only required to fill out the COVID-19 Workplace Health Screening (Updated 6/18/2020) form before you enter PSSB or CIPS. The health screening form provides the critical information for contact tracing in the event of potential COVID case or exposure in the building. The sign-in/out form has been removed from the PSM website. Note: Farms are still requiring sign-in/out form.

The form can be found at this link

<https://forms.office.com/Pages/ResponsePage.aspx?id=MHEXli9k2UGSEXQjetVofRr5465eeclGIAHCZg1x3UtUQU1EWTRBtkZTMzVESEJDTzRPMTBHNEFHVC4u>

### Protocol - MSU COVID-19 Testing and Reporting

Please see this link <https://msu.edu/together-we-will/students-parents/> and <https://msu.edu/together-we-will/faculty-staff/> for current COVID-19 testing and reporting protocol.

### Vehicle Use Policy

MSU travelers are now allowed by MSU Transportation Services to travel with two persons in full size vans large enough to allow six-foot spacing. There are no restrictions on distance traveled. This approval applies to MSU Transportation Services vans and department or project owned vans of similar size.

Please comply with the following conditions:

- 1) The two passengers must remain at least six feet apart while traveling.
- 2) Both the driver and passenger must wear face coverings at all times while in the vehicle.
- 3) Maximize movement of external air at all times. Use ventilation fans with recirculation disabled. Windows may be open if weather allows.
- 4) Disinfect all high-touch surfaces with an EHS approved disinfectant such as 70% ethanol at the conclusion of each leg of the trip.
- 5) Normal travel approvals continue to be in effect.

## MSU HR - Professional Development

### Upcoming Virtual Courses

The following courses are available for registration in the EBS Portal. Employees may use available educational assistance funds to pay for these programs.

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#### Creating and Sustaining a Positive Workplace

November 10, 2020 from 9:00 AM-12:00 PM

This course provides humorous insight into the seven habits of negativity, including tips to stop gossip, techniques for getting along with others, and strategies to reap the many benefits of a positive and engaged workforce.

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#### elevateU-Live Event: Smartcuts: Accelerating innovation, Managing Change, and Thinking Differently

November 10, 2020 from 12:00-1:00 PM

Breakthrough innovation happens when you rethink conventional wisdom, but how do you train yourself-or your organization-to think differently? How do you foster an environment where innovation can thrive? In this clever and surprising keynote, award-winning journalist, explorer, and entrepreneur, Shane Snow, will debunk myths of success and aim to inspire with unforgettable research and stories.

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#### Records Management and Retention and MSU

November 10, 2020 from 1:30-3:30 PM

Learn rules, regulations, and strategies to help manage university records including both electronic and print documents. Bring questions and scenarios to ensure your unit is in compliance with administrative and legal records management requirements.

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#### New! Business Writing for Results, Part One

November 11, 2020 from 9:00 AM-12:00 PM

Writing skills can make a big difference to your efficiency, productivity and career success. Learn to apply proven guidelines to get the attention of your readers and say more with fewer words. **Also attending *Business Writing for Results: Part Two* is highly recommended but not required.**

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#### Engaging Teams for Maximum Performance

December 9, 2020 from 8:30 AM-12:00 PM

Developing a shared vision of success is a critical factor in driving team performance. Methods of building trust, setting goals and providing feedback to help enhance employee engagement and working relationships will be shared.

## Job Postings

**Researcher BioFeedstock** <https://jobs.airswift.com/job/researcher-biofeedstock>

Shell International Exploration and Production, Inc. has an opening to work on diverse feedstocks for biofuels that would suit a recent PhD. If interested, please click on the above link for additional information.

Face coverings are a crucial public health measure and help protect others by reducing exposure to droplets if someone is unknowingly infected with COVID-19.

**FACE COVERINGS MUST BE WORN BY EVERYONE** (including all faculty, staff, students, vendors, and visitors) indoors and outdoors while you are on property owned or governed by MSU and while participating in MSU-related or MSU-sponsored activities. If you have a medical condition that may prevent you from safely wearing a face covering, you should contact MSU's Resource Center for Persons with Disabilities to begin the accommodation process.

Exceptions to the requirement for face coverings will be limited.

**If you are indoors**, exceptions are limited to when:

- You are in your own place of residence and can therefore properly self isolate.
- You are in a private, single-occupancy office or lab space with a closed door and can reasonably expect other individuals not to enter (but if you leave your private, single-occupancy office or lab space and proceed into a common area or hallway - even if there are no other individuals present - you must wear a face covering)
- You are eating or drinking but still maintaining proper distance (at least six feet of physical separation between yourself and others)

**If you are outdoors**, exceptions are limited to when:

- You are an outdoor worker and can maintain social distance from others (but you will need to wear a face covering outdoors when interacting with others or when unable to maintain social distance)
- You are exercising or engaging in high-intensity activities outdoors (for example, jogging, running, bicycling, or golfing) and can maintain social distance from others

**If you are working**, exceptions are limited to when:

- You are working in a setting where a face covering may increase the risk of a hazard (for example, the face covering could become wet, the face covering could get caught in machinery or the face covering could become contaminated with chemicals used in the work environment)
- You can maintain social distance from others
- You have previously consulted with your supervisor to determine the appropriate face covering for your setting

Face coverings should (a) be non-medical grade to maintain supplies for health care use, (b) fit snugly against the side of your face, (c) cover your nose and mouth, (d) be secured with ties or ear loops, and (e) allow for breathing without restriction. Cloth face coverings should only be worn for one day at a time, they must be properly hand washed or laundered before subsequent use. Face coverings may vary (for example, disposable non-medical masks or neck gaiters are acceptable).

Please adhere to the guidelines and recommendations from the Centers for Disease Control and Prevention, as well as federal and state governmental authorities, in order to protect your own health and the health of the entire MSU community.

In addition to wearing face coverings, you also must take the following personal precautions:

- Practice physical distancing
- Practice good personal hygiene, including washing hands frequently with soap and water or using hand sanitizer with at least 60% alcohol if soap is unavailable
- Routinely clean and sanitize your workspace and shared equipment

## Food and Drink Policy

### Food and Drink Policy - Addendum to the PSSB Reopening Plan 7/23/2020

Based on the changing Executive Orders and needs of the MSU community, food consumption will be allowed in PSSB in posted designated areas. Please keep in mind that this change in policy may pose an increased risk of exposure and it is important to observe physical distancing, follow disinfecting protocols and spend minimal time in the room.

To meet these goals and maximize safety, the PSSB building SOP plan has been modified to:

- Note that it is always preferable to eat outside of the building when possible
- Conference and break rooms on the second floor will be open for food consumption. Please limit your time to 30-min to accommodate colleagues/other building occupants.
  - A279 - Horticulture conference room - maximum occupancy is 5
  - A271 - PSM conference room - maximum occupancy is 6
  - A246 - Break room - maximum occupancy is 5
- Maximum occupancy signs will be posted on each door. If the room is fully occupied, please check another designated space. If all conference and break rooms are fully occupied, check back later.
- Masks must be worn in each room unless actually consuming food
- Kitchenettes will continue to be closed. There is no microwave or refrigerator usage allowed.
- Everyone should bring and remove all personal supplies for eating.
- The user is required to disinfect the space before and after each use following EPA approved guidelines (70% alcohol for 5-min; Sani-wipes for 3-min). Disinfectants will be present in the room.
- Snacks and community food to share should not be brought to work.

## MSU Academic Calendar

### Fall 2020

November 26-27	Holiday - University Closed
December 11	Classes End
December 14-18	Final Exams
December 24-25	Holiday - University Closed
December 31- January 1	Holiday - University Closed

### Fall 2020 Commencement Dates - Virtual Ceremonies

**Master's Degrees:** Friday, December 18, 2020 at 10:00 AM

**Doctoral Degrees:** Friday, December 18, 2020 at 2:00 PM

**Baccalaureate Degrees:** Saturday, December 19<sup>th</sup> at 10:00 AM

For additional information go to <https://commencement.msu.edu/>

### Spring 2021

January 11	Classes Begin
January 18	Holiday - University Open, Classes Cancelled
March 2-3	No Classes
March 3	Middle of Semester
April 21	Classes End
April 26-30	Final Exams

### Spring 2021 Commencement Dates

Due to COVID-19, ceremony specific information is not available at this time.

For additional information go to <https://commencement.msu.edu/>

## New Version Fillable PSMS PDF Time Sheet

Attached to this newsletter is the [new fillable version of the PSMS PDF time sheet, this version replaces all other copies](#). The new time sheet has required fill-in areas (i.e. dates and signatures) and all areas are now fillable or a check box.

## PSM Payroll Time Reporting

Due Date Reminders for **biweekly payroll** (includes labor and student)  
Reminder: If your employee's time is not submitted, they will not be paid.

- For the November 20<sup>th</sup> pay date (for time worked from October 25-November 7) your time is due by 5 PM on Tuesday, November 10<sup>th</sup>.
- **UPDATE:** Due to early processing by the payroll department, for the December 4<sup>th</sup> pay date (for time worked from November 8-21) your time is due by **5 PM on Monday, November 23<sup>rd</sup>**.
- For the December 18<sup>th</sup> pay date (for time worked from November 22-December 5) your time is due by 5 PM on Tuesday, December 8<sup>th</sup>.
- For the December 30<sup>th</sup> pay date (for time worked from December 6-19) your time is due by 5 PM on Tuesday, December 22<sup>nd</sup>.

## PSM Office Contact Information / Hours

Effective March 24, 2020 the PSM Administration Offices are closed. During this time of uncertainty, please be patient with any request that you may have placed with a PSM support staff member. Know that PSM support staff will get to your request as quickly as possible.

AnnMarie Guldner	<a href="mailto:guldner1@msu.edu">guldner1@msu.edu</a>	Monday-Friday	7 AM-3 PM
Ashley Lathrop	<a href="mailto:danas@msu.edu">danas@msu.edu</a>	Monday-Friday	8 AM-12 PM & 1-5 PM
Brian Horgan	<a href="mailto:horganb@msu.edu">horganb@msu.edu</a>	Monday-Friday	8 AM-12 PM & 1-5 PM
Christiina Donley	<a href="mailto:tymoszew@msu.edu">tymoszew@msu.edu</a>	Monday-Friday	8 AM-12 PM & 1-5 PM
Debbie Williams	<a href="mailto:williade@msu.edu">williade@msu.edu</a>	Monday-Friday	7 AM-3 PM
Dominic Colosimo	<a href="mailto:colosi14@msu.edu">colosi14@msu.edu</a>	Monday-Friday	8 AM-12 PM & 1-5 PM
Gina Centeno	<a href="mailto:centeno@msu.edu">centeno@msu.edu</a>	Monday-Friday	8:15 AM-2:45 PM
Lee Duynslager	<a href="mailto:duynslag@msu.edu">duynslag@msu.edu</a>	Monday-Friday	8 AM-12:30 PM & 1-4:30 PM
Lisa Bowen	<a href="mailto:bowenli1@msu.edu">bowenli1@msu.edu</a>	Monday-Friday	8 AM-4 PM
Mackenzie Graham	<a href="mailto:graham2@msu.edu">graham2@msu.edu</a>	Monday-Friday	8 AM-12 PM & 12:30-4:30 PM
Rachel Jorgensen	<a href="mailto:eschrach@msu.edu">eschrach@msu.edu</a>	Monday-Friday	7 AM-3:30 PM
Sandie Litchfield	<a href="mailto:litchfi9@msu.edu">litchfi9@msu.edu</a>	Monday-Friday	7:30 AM-12 PM & 1-4:30 PM

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Send newsletter submissions to AnnMarie Guldner at [guldner1@msu.edu](mailto:guldner1@msu.edu)  
Deadline: Thursdays by 10:00 AM